



TREE GLOBAL

Position Description International Production Manager

Version: May 2017

About Tree Global

Tree Global is a nursery service created to serve global organizations and projects. Our service offering has three main components:

1. Establishing nursery facilities to serve large scale international projects;
2. Growing trees professionally using accelerated growing methodologies;
3. Train and support clients to successfully out-plant and manage plantings.

Tree Global's vision is to be the world's leading provider of high performance trees, creating an internationally recognized brand around a portfolio of superior products and services. Our nursery service and all-natural accelerated growing methodologies will power a successful global enterprise to improve the wellbeing of the earth's forest ecosystems.

Production Manager's Role and Responsibilities

The Production Manager will lead the large-scale production of High Performance Seedlings in projects around the world. This role will require flexibility and the ability to relocate internationally.

The Production Manager's principal responsibility is to manage the nursery project implementation to successful results. This responsibility encompasses three phases:

- Nursery management and plant growth
- Delivery and logistics
- Admin and infrastructure

Key responsibilities by phase include:

Nursery management and plant growth

- Achieve annual nursery production plan targets, working within the parameters of the annual budget
- Work with the Director of Nursery Operations and Technical Team to set protocols for growing processes, and then implement these processes
- Manage and ensure satisfactory performance of nursery staff on a daily basis
- Ensure proper care of plant materials during nursery phases
- Implement quality control programs
- Ensure timely adherence to key steps in the plant growth protocol (e.g. transfer of plants from the propagation facility to the growing facility)

Delivery and logistics

- Manage the order fulfillment and distribution teams to ensure successful delivery of plant stock to customers
- Coordinate the delivery, organization and warehousing of project inputs, materials and equipment



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Admin and infrastructure

- Manage staffing, payroll and cashflow at project level
- Ensure proper maintenance of the nursery facility and equipment
- Maintain accurate and timely inventory and financial records
- Trouble-shoot as needed to keep the operation running smoothly
- Maintain site permitting and local relationships

Capability Requirements

- Minimum 5 years of experience, with demonstrated project management experience
- Experienced in site management including facilities installation and maintenance
- Successful international work experience
- Excellent personnel management skills
- Excellent interpersonal and communication skills
- An degree or equivalent experience in project management, business or agronomy
- Knowledge of plant propagation and cultivation techniques a plus
- Proven ability to learn new concepts
- Strong ability to apply concepts to a variety of situations
- Confident in the use of Microsoft Office programs (Excel, Word)
- Must be able to work in English with native and non-native English speakers

Character

- Consummate team player
- Ability to motivate people around the achievement of goals
- High degree of flexibility, with a strong work ethic and an entrepreneurial spirit
- High attention to detail with low tolerance for unmet expectations
- Willingness to do what it takes to “get the job done” to a high standard
- Manages stressful situations with ease and maintains a good sense of humour
- Thrives in international, multi-cultural environments

General Terms & Conditions

- Attractive monthly salary
- Travel and living expenses
- Health insurance
- Opportunities for long-term employment with Tree Global

General Terms & Conditions

- Send a cover letter and CV via e-mail to Jobs@TreeGlobal.com



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- Please include "Production Manager" as the subject line of your e-mail

Thank you for your interest in Tree Global. We regret that due to the large number of applicants and the time limitations of this recruitment process, only candidates invited to interview will be contacted. However, your name and CV will be recorded in our database for future opportunities.